

# RACHAEL WEISS

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## EDUCATION

### **Bachelor of Arts (Hons), English Literature**

1988, Sydney  
University of Sydney

## EXPERIENCE

## EDITORIAL SKILLS

### **Editor**, Tanvi Mehta Academic Writing and Editing Services

Jan 2009 to present, Sydney

- Editing academic papers written by non-native speakers of English for English-language journals

### **Editor**, Freelance

Feb 2008 to present, Czech Republic

Establishing a business with now more than 20 regular clients, institutional and individual. Corporate clients in the Czech Republic include Deloitte, Eurorscg, and Millward Brown. Academic clients include the University of Sydney, University of Technology Sydney and University of Hamburg.

- Editing academic papers
- Writing thought leadership articles for corporate journals
- Copy editing web sites
- Writing web site content
- Assisting with marketing campaigns – coming up with slogan ideas, etc.
- Writing corporate in-house newsletters

### **Editor**, University of Technology

Aug 2002 – Mar 2007

Reviewing and editing government grant applications for compliance and readability for the Research and Innovation Office

- Editing applications at levels ranging from routine eligibility issues to issues of clarity and argument
- Working closely with researchers from the Science, IT, Law, Business, Engineering and Humanities faculties at the university in shaping their applications
- Writing the plain English summaries required by Australian government funding bodies

## CREATIVE SKILLS

### **Writer**

2004 to present, Sydney and Prague

Writing two travel memoirs and numerous travel articles

- Writing *Are We There Yet*, Allen & Unwin 2005
- Writing *Me, Myself and Prague*, Allen & Unwin 2008
- Currently writing a second memoir on Prague
- Currently writing a first novel
- Writing essays and articles

### **Editor**, creative works

Nov 2008 to present, Czech Republic

Establishing a creative support group in Prague, including poets, painters, a children's book writer and a sci-fi writer

- Editing poetry
- Editing a children's book
- Mentoring creative writers

**VOLUNTEER WORK**

**Volunteer, Spanish Synagogue Prague**

Feb 2005 – present, Prague

- Assisting with any material that requires English – grant applications, letters, reports and the English siddur
- Establishing the Synagogue choir

**Volunteer, Czech Australia New Zealand Association (CANZA)**

Feb 2005 – present, Prague

- Assisting with organisation of annual ball and ANZAC Day celebrations

**Volunteer, WBA**

Dec 2000 – Jan 2005, Sydney

- Organising annual general meetings
- Assisting with weekly meetings